

CONSENT FORM

Your privacy is important to us and we would like to communicate with you from time to time about the churches in the Richmond Team Ministry, services, news and activities and, where appropriate, work in the Diocese of Southwark. **TO DO SO WE NEED YOUR CONSENT.**

If you would like to hear from us, please fill in your name and address and other contact information below and confirm your consent by ticking the boxes below.

- Yes please, I would like to receive the weekly e-Newsletter.
- Yes please, I would like to receive information about special services and activities.
- Yes please, I would like to receive information about children and youth work.

You can find out more about how we use your personal data by reading our Privacy Notice which you can find here: www.richmondteamministry.org/gdpr or by contacting the Parish Office.

	<p>If you are aged under 13 your parent or guardian should fill in their details below to confirm their consent</p>
Name
Address
.....
.....
Tel No
Mobile No
Email
Signature
Date

Which Church do you attend within the Team:

Keeping in touch:

- Yes please, I would like to receive communications by email
- Yes please, I would like to receive communications by telephone
- Yes please, I would like to receive communications by mobile phone including text message (SMS)
- Yes please, I would like to receive communications by post
- Yes please, I would like to receive communications by WhatsApp

PLEASE NOTE:

Where you do not grant consent we will not be able to use your personal data for the e-Newsletter and communications about special services and activities.

You can withdraw or change your consent at any time by contacting the Parish Office: The Data Controller, Richmond Team Ministry, Parish Office, The Vicarage, Ormond Road, Richmond TW10 6TH or 020 8940 0362 or email: admin@richmondteamministry.org

Consent Form for taking and publishing images of children

In the Richmond Team Ministry (RTM), we include images of children in our publicity with the consent of them and their parents or guardians. We have a duty of care to reduce the risk of inappropriate contact by ensuring that children remain anonymous in publications.

Consent

Specific purpose consent is given for: *(please tick the box to show consent is given)*

- | | | | |
|---------------------|--------------------------|--------------------------------------|--------------------------|
| Church notice board | <input type="checkbox"/> | RTM magazines and promotional fliers | <input type="checkbox"/> |
| RTM website | <input type="checkbox"/> | Church Facebook Page | <input type="checkbox"/> |
| Other | <input type="checkbox"/> | | |

Storage

The image will be stored on the 'Children & Youth Ministry Leaders' Computer which is stored securely and password protected.

For completion by parent or guardian and child:

I consent to images of my child named below being used and stored, solely for the purposes specified above. I understand that the identity of my child will be protected in all publication of images by ensuring that children's names are not included.

Name(s) of child(ren):

Name of parent or guardian:.....

Address:

Signatures: *(parent/guardian)* *(child)*

Date:

Queries regarding this process should be addressed to the Parish Safeguarding Officer or to the Vicar (See Safeguarding Posters in each church building). Alternatively please contact the Parish Office for details.

Lead Safeguarding Officer: Judy Wright 07789 938326 / judytwright1@gmail.com